

# UNIVERSITY OF DAR ES SALAAM

## ORIENTATION WEEK PROGRAMME 2018/2019 FROM SATURDAY 3<sup>rd</sup> NOVEMBER, 2018 TO SATURDAY 10<sup>th</sup> NOVEMBER, 2018

**Final Draft**

DATE	TIME	ACTIVITY	RESPONSIBLE PERSON	PARTICIPANTS	VENUE	
<b>Saturday 3<sup>rd</sup> November, 2018</b>	08.00–06.00 p.m.	Receiving Students	Student Volunteers/DOS Staff/DUS Staff	First Year Students	Nkrumah Hall	
		Verification of fee payments and compliance	Bursar Staff	First Year Students	Nkrumah Hall	
		Photograph taking	ID Card Unit Officials	First Year Students	ID Unit	
		Registration	Principals/Deans/Director	First Year Students	Nkrumah Hall	
<b>Sunday 4<sup>th</sup> November, 2018</b>	10.00–06.00 p.m.	Receiving Students	Student Volunteers/DOS Staff/DUS Staff	First Year Students	Nkrumah Hall	
		Verification of fee payments and compliance	Bursar Staff	First Year Students	Nkrumah Hall	
		Registration	Principals/Deans/Director	First Year Students	Nkrumah Hall	
		Photograph taking	ID Card Unit Officials	First Year Students	ID Unit	
<b>Monday 5<sup>th</sup> November, 2018</b>	08.00 -12.30 p.m.	Registration	Principals/ Deans /Director	First Year Students	Colleges/Schools/ Institute	
		Photograph taking	ID Card Unit Officials	First Year Students	ID Unit	
		Issuance of IDs	Principals / Deans/ Director	First Year Students	Colleges, Schools and Institute	
		Medical Examination	Medical Officer in-Charge	CoSS & CoHU	UDSM Health Centre	
	12.30 - 02.00 p.m.	<b>LUNCH BREAK</b>				
	02.00 - 03.00 p.m.	Registration	Principals/ Deans / Director	First Year Students	Colleges/Schools and Institute	
	03.00-04.00 p.m.	Moodle LMS programme	Director Centre for Virtual learning	First Year Students UDSoL, CoSS, CoHU, IKS, SJMC, SoED,	Yombo 4	
CoICT, UDBS, CoET, CoNAS,CoAF,IDS				Yombo 5		

DATE	TIME	ACTIVITY	RESPONSIBLE PERSON	PARTICIPANTS	VENUE	
	04.00 - 05.00 p.m.	Issuance of IDs	Principals / Deans/ Director	First Year Students	Colleges, Schools and Institute	
		Medical Examination	Director Medical Services	CoET, IKS, UDBS & SJMC	UDSM Health Centre	
	05.00-06.00 p.m.	Tour on Mwalimu J.K. Nyerere Mlimani Campus	Students leadership (DARUSO)	CoSS, CoHU, UDSoL, UDBS & IKS	Meeting point Yombo 5	
				CoICT, SJMC, CoET, CoNAS SoED,CoAF	Meeting point Yombo 4	
	06.00-08.00 p.m.	<b>DINNER</b>				
<b>Tuesday 6<sup>th</sup> November, 2018</b>	8.00–10.00 a.m.	Joint briefing as for the day’s activities and quest./answers on general life at UDSM	DOS Staff/Auxiliary Police/Library Staff/Bursar/UCC	UDSoL, CoSS, CoHU, IKS, SJMC & SoED	Yombo 4	
				CoICT, UDBS, CoET CoNAS, SoHS & CoAF	Yombo 5	
	10.00-12.00 p.m.	Library Programme	Director, Library Services	CoICT, UDBS, CoNAS, CoET	Yombo 5	
	12.00-01.00 p.m.	Library Programme	Director ,Library Service	UDSoL, SJMC, IKS and SoED	Yombo 4	
				CoSS, CoHU, & CoAF	Yombo 5, Nyerere Theater 1&2	
	10.00-01.00 p.m.	Medical Examination	Medical Officer in-Charge	CoAF	UDSM Health Centre	
		01.00–02.00 p.m.	<b>LUNCH BREAK</b>			
		02.00–04.00 p.m.	Registration	Principals/Deans/Director	First Year Students	Colleges/Schools/ Institute
		04.00 –06.30 p.m.	Issuance of ID Cards	Principals/ Deans/ Director	First Year Students	Colleges/Schools/ Institute
		06.30 – 8.30	DARUSO Programme	DARUSO	First Year Students	Yombo 4
<b>Wednesday 7<sup>th</sup> November, 2018</b>	08.00–10.30 p.m.	Registration	Principals/ Deans/ Director	First Year Students	Colleges/Schools/ Institute	
		Medical Examination	Medical Officer in-Charge	CoNAS, CoICT, UDSoL & SoED	UDSM Health Centre	
	10.30-12.30 p.m.	Religious programmes	CCT Chaplain	First Year Students	Yombo 5	
			TEC Chaplain	First Year Students	Yombo 4	
			MSAUD Amir	First Year Students	Nyerere Theatre 1	

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	12.30–02.00 p.m.	<b>LUNCH BREAK</b>			
	02.00–03.00 p.m.	Introduction to ARIS	Director Undergraduate Studies and ARIS Coordinator	First Year Students from SoED, CoET, CoNAS and CoICT , CoAF	Yombo 4
	03:00-04:00 pm	Introduction to ARIS	Director Undergraduate Studies and ARIS Coordinator	UDBS, UDSoL, SJMC, CoSS, CoHU, IKS and IDS	Yombo 5
	04.30 - 06.00 p.m.	Games & Sports	Games Tutors	First Year Students	Yombo 5
	06.00–08.00 p.m.	<b>DINNER</b>			
<b>Thursday 8<sup>th</sup> November, 2018</b>	08.00-12.30 p.m.	Colleges/Schools/Institute Programmes	Principals/Deans/Director	CoET,	Nyerere Theatre I
				COSS	Yombo 4
				CoHU	Yombo 5
				CoNAS,	Nyerere Theatre II
				UDBS	Yombo I
				CoICT	CoICT Campus
				SoED	Yombo 2
				UDSoL	Yombo 3
				SJMC	SJMC Campus
				IKS	ATA
CoAF	Lecture Room No.10 CoAF Building				
IDS	ATB				
	12.30 - 02.00 p.m.	<b>LUNCH BREAK</b>			
	02.00–03:00 p.m.	Special Address on Gender Issues	Director, Gender Centre/Gender Focal Persons	CoSS, CoHU, UDBS, CoET, CoNAS,CoAF	Yombo 4
	03.00 – 04.00 p.m.	Special Program for Tanzanian Students Only	Government officials	CoICT, SoED, UDSoL, SJMC, IKS	Yombo 5
				CoICT, SJMC, CoET, CoNAS & SoED, CoAF &	Yombo 4
	04.00 - 05.00 p.m.	Special Address on Medical		CoSS, CoHU, UDSL, UDBS & IKS	Yombo 5

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		Issues	Medical Officers In-Charge	CoICT, SJMC, CoET, CoNAS & SoED	Yombo 4
	05.00 - 06.00 p.m.	Special Address on Students' Union Issues.	Students leadership (DARUSO)	CoICT, SJMC, CoET, CoNAS & SoED, , CoAF	Yombo 4
				CoSS, CoHU, UDSoL, UDDBS & IKS	Yombo 5
	06.00–07.00 p.m.	<b>BREAK</b>			
<b>Friday 9<sup>th</sup> November, 2018</b>	08.30-9.00 a.m.	Special Address on Confucius Institute	Director, Confucius Institute	CoICT, SJMC, CoET, CoNAS & SoED, CoAF	Yombo 4
				CoSS, CoHU, UDSoL, UDDBS, IDS & IKS	Yombo 5
	09.00–10.30 a.m.	Special Address on National Health Insurance Fund (NHIF)	NHIF Officials	CoICT, SJMC, CoET, CoNAS & SoED, , CoAF	Yombo 4
				CoSS, CoHU, UDSoL, UDDBS, IDS & IKS	Yombo 5
	10.30 –12.00 p.m.	Special Address on Students' Loans Issues	HESLB Officials	CoICT, SJMC, CoET, CoNAS & SoED, CoAF	Yombo 4
				CoSS, CoHU, UDSoL, UDDBS & IKS	Yombo 5
	12.00-1.00 p.m.	<b>LUNCH BREAK</b>			
1.00-6.00 p.m.	Registration, Medical Examination and ID Issuance	Medical Officer in-Charge Smart Card Manager	All First Year Students	Nkrumah Hall and University Health Centre	
<b>Saturday 10<sup>th</sup> November, 2018</b> <b>VCs Day</b>	09.00-10.00 a.m.	Arriving at Engineering Block A Ground Floor Welcoming Guests	Dean of Students and Student Volunteers	Invited staff and First Year Students	Engineering Block A Ground Floor

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	10.00-10.10 a.m.	Introducing University Officials: DVC (Academic), DVC (Administration ), DVC (Research), Principals, Deans & Directors	Vice Chancellor	University Senior Officials and First Year Students	Engineering Block A Ground Floor
	10.10 -10.50 a.m.	Address	Vice Chancellor	First Year Students	Engineering Block A Ground Floor
	10.50 – 11.15 a.m.	Address	DVC (Academic )	First Year Students	Engineering Block A Ground Floor
	11.15 – 12.40 noon	Address	DVC (Administration)	First Year Students	Engineering Block A Ground Floor
	12.40 – 13.05 p.m.	Address	DVC (Research)	First Year Students	Engineering Block A Ground Floor
	13.05 – 13.10 p.m.	Closing Remarks Announcements	DUS DOS	First Year Students	Engineering Block A Ground Floor
	13.10 – 13.30 p.m.	Soft Drinks	Service Provider/Student Volunteers	First Year Students	Engineering Block A Ground Floor
	13.30 – 20.00 p.m.	Free Time			
	20.00 – 23.00 p.m.	Empowerment Programme	DARUSO	First Year Students	Mabibo